

# **Employment Application**

Bissell Maple Farm is an Equal Employment Opportunity employer. It is the philosophy, intent, and commitment of Bissell Maple Farm to adhere to a policy of equal employment opportunities for all applicants and employees without regard to race, color, religion, sex, age, national origin, veteran status, pregnancy, mental or physical disability or any other status protected by law.

When completing this application, do not leave any questions blank. Do not substitute "see resume" for any requested information. Complete one application for every job for which you are applying.

THIS APPLICATION WILL REMAIN ACTIVE FOR THREE (3) MONTHS UPON SIGNING.

#### **Personal Data**

Last Name	First Middle
Street Address	Home Phone
City, State Zip	Business Phone
Position Desired	Salary Desired
When would you be eligible to begin work?	Are you available to work
Are you legally eligible for employment in the United States?	If necessary, are you available to work overtime?
Have you been convicted of a felony?	Note: A conviction will not necessarily be a bar to employment. Factors such as date, nature, and number of offenses, age at the time of offense, and rehabilitation will be considered.
How did you learn about Bissell Maple Farm?	Are you related to anyone employed by the Company?

## **Employment History (list most recent employer first)**

Company Name:	Telephone Number:
Address	Employment dates (mm/yy-mm/yy)
Name and Title of Supervisor	Annual pay
Job Title, brief Job Description	Reason for Leaving:
Company Name:	Telephone Number:
Address	Employment dates (mm/yy-mm/yy)
Name and Title of Supervisor	Annual pay
Job Title, brief Job Description	Reason for Leaving:
Company Name:	Telephone Number:
Address	Employment dates (mm/yy-mm/yy)
Name and Title of Supervisor	Annual pay
Job Title, brief Job Description	Reason for Leaving:

#### Education

	High School	College/University	Graduate/Professional
School Name, Address			
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree			
Course of Study			
Honors Received			

Degree of educational achievement is considered in the hiring process only to the extent that specific educational achievement is a requirement for performing the job.

### **Special Skills & Training**

Do you have any other advanced training, continuing education, fellowships, or special study experiences that you think would be helpful in the position for which you are applying? If so, please list:		
1		
2		
3		

Business References			
Name	Relationship	Years Known	Telephone Number
1			
2			
3			

References should not be personal in nature; all persons listed should be those who can speak accurately about the conduct of your work.

#### APPLICANT SIGNATURE PAGE

If I am employed by Bissell Maple Farm, my employment and compensation with the Company is entirely employment at-will, which means either my employment or my compensation may be terminated or changed at any time with or without cause and with or without notice by me or the Company. Nothing in any document provided to the employee by any Company representative or any statement made by any Company representative shall limit the right to terminate or change this employment at-will status. No representative, manager, supervisor, or other representative of the Company has any authority to enter into an Agreement for employment for any specified period of time or to make any agreement for employment other than at-will. The only Company representative who has the authority to make any such agreement contrary to this employment at will status is the president of the Company and then only in writing.

I may be required to take any lawful medical examination, chemical, drug or alcohol test upon request by the Company at its sole discretion as a condition of my employment, or, if I am hired, as a condition of my continued employment at any time as deemed appropriate by the Company. My refusal to take any such examinations or tests immediately upon request may be cause for my not being hired or, if I am hired, may be cause for the immediate termination of my employment.

Further, I authorize Bissell Maple Farm to release the results of these tests to whomever it deems appropriate where allowed by law. I hereby release all parties from all liability for any damage that may result from conducting, releasing or furnishing information regarding these examinations or tests.

I certify that there are no legal or contractual impediments that would prevent me from accepting employment with the Company or fulfilling the duties of the position(s) for which I am applying.

#### READ CAREFULLY BEFORE SIGNING

I agree that any claim or lawsuit relating to my service with Bissell Maple Farm, or any of its subsidiaries, must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

If you are hired, this employment application will become part of your official employment record.

I also certify that the facts contained in this application are true and complete in all respects. If I am employed, any statements I have falsified on this Application shall be grounds for dismissal. I understand that if I am employed, if the Company later determines that this application, or any other documents or information given in conjunction with the hiring process contains false, incomplete, inaccurate or misleading information, my employment may be terminated immediately.

PRINT NAME	
APPLICANT'S SIGNATURE	Date

I have read and understand what is contained in this statement.